

Protocols during COVID-19

(Updated February 26th 2021)

Daily Health Assessment

To comply with the public health authorities and the Ministry of Education’s guideline in order to prevent the spread of CIVID-19, every staff members, students and visitors must confirm the information below and complete a daily health check before entering the school.

Daily Health Assessment			
Key symptoms	Do you have any new or worsening of the following symptoms?	Yes	No
	Fever, chills; Cough or worsening chronic cough; Breathing difficulties; Loss of smell or taste; Diarrhea; Nausea and vomiting; Sore throat; Loss of appetite; Extreme fatigue or tiredness; Headache; Body aches.		
International Travel	HDid you returned from travel outside Canada in the last 14 days?		
Confirmed Contact	Have you been identified by Public Health as a close contact of someone with COVID-19 ?		
Request of isolation	Have you been told to isolate by Public Health		

If you answered “YES” to one of the questions above, you will not be allowed to enter the school.

If you have any symptoms listed above, please contact HelathLink BC (811) or you can use the following link (for students) and follow the instructions:

<https://www.k12dailycheck.gov.bc.ca/healthcheck?execution=e1s1>

A health-care provider note (i.e. a doctor’s note) to confirm the health status of any individual, beyond those required to support medical accommodation as per usual practices should not be required.

PROCEDURE DURING SCHOOL HOURS

Since the total number of students and staff members doesn’t exceed 60, our school has one learning group.

Daily schedule:**Madame Chantal's class:**

- 8:45 to 9:00: Students arrive at school (Outside supervision)
- 9:00: Classes starts
- 10:15 to 10:30: Recess
- 12:00 to 12:25: Lunch
- 12:25 to 12:52: Recess
- 3:00: End of classes and departure for bus

Madame Christine's class:

- 8:45 to 9:00: Students arrive at school (Outside supervision)
- 9:00: Classes starts
- 10:35 to 10:50: Recess
- 12:30 to 12:55: Lunch
- 12:55 to 1:22: Recess
- 3:00: End of classes and departure for bus

Student arrival at school:

- All the students enter through the playground door.
- Door open at 9 AM and a staff member is there to indicate the students when they can come in.
- There is a washing station at the entrance (hand sanitizer) for students to use before changing their shoes at the designated area.
- Students need to go to their classroom or outside once they finish to dress/undress in order to avoid crowding in the coat room.

Late students :

- Students that are late needs to enter the school through the main door and make sure to stop by the secretary office and get a late slip.

Student departure:

- All students exit through playground door.
- They need to sanitize their hands before leaving school.

Washing hands:

- The best way to protect yourself from contracting the virus is to wash your hands more frequently and to avoid touching your face.
- When possible, we will prioritise hand washing with warm water, soap and for 20 seconds. We now have sinks in classrooms.

- There are some hand washing stations at multiple places in the school with hand sanitizer when the washing with water and soap is not possible. The stations are at both entrances, classrooms, library, gym, at the entrance of the principal's office, secretary's office and photocopy room.
- We emphasize the importance of washing our hands mostly during those situations:
 - Before entering the bus;
 - Arrival at school;
 - Before and after school transitions (ex: gym, library, going outside etc.);
 - Before and after snacks and lunch;
 - After the use of washroom;
 - After touching an animal;
 - After blowing their nose, sneezing or coughing;
 - Before leaving school.

Social distancing:

- Social distancing is still important for adults and we are keeping our distances. For students, we ask them to avoid touching each other's but the 2-meter distance don't apply since they are all part of the same learning group.

Masks:

- Wearing a mask is now an obligation for all staff members.
- We are respectful towards students that choose to wear a mask.

Water:

- Students and staff members bring a bottle of water that stay at school. Everyone is able to fill their bottle of water at the water station on the first floor.

Recess:

- The 2 classes are separated during recess to make sure students have enough space. It is also easier for the hallway circulation and for washing hands.

Lunch:

- Students eat in their classroom. There is a supervisor for each class.

Personal items:

- Each student have a box, with their name on it for personal school supplies. Things like pencils, scissors, glue sticks etc. are not shared among students.
- There is no exchange of items between students.

Library books:

- At this time, there is no evidence that the COVID-19 virus is transmitted via textbooks, paper or other paper-based products. As such, there is no need to limit the distribution of sharing/return of books.

School bag and lunch box:

- We are asking students to leave their personal items at home and only carry the necessary items for the day

Hallway circulation:

- There are stickers (arrows) on the floor to indicate directions of movement.

Stickers on the floor and signs on the walls:

- There are stickers on the floor to indicate the designated area where **adults** need to wait. The symbol is round with footprints inside.
- There are some signs on walls to remind everyone to wash their hands often and good respiratory practice.

Maximum capacity per room:

- Only rooms that staff use have a maximum number to make sure the social distancing is respected.

VISITOR ACCESS

- Parents, general public, contactors and all staff outside the CSF are not able to enter the school building.
- Only when necessary, the principal is approving anyone that needs to access the building.
- Phone calls, online meetings and emails are currently the only way to communicate with staff members.

FIRST AID

Development of symptoms and isolation room:

- If your child develops symptoms during the day, they will be placed in the isolation room (first aid room) until of the parent comes to school to pick them up.
- One staff member will be designated to stay with the student.
- Masks will be worn.

First aid:

- If your child gets injured, they will receive first aid treatment as necessary in the hallway near the offices.
- The staff member giving first aid needs to wear a mask and gloves.

Exposure :

- Is someone test positive to COVID-19, the Health authority will take charge of the situation. Some of you may have been exposed. BCCDC is keeping an update list of public places where cases have been confirmed :
<http://www.bccdc.ca/health-info/diseases-conditions/covid-19/public-exposures>
- **All communications with the community regarding a potential case will need to be approved by the health authority. IF you have any question, please ask the principal.**

FIELD TRIP AND SCHOOL ACTIVITIES

It is impossible at this time to do field trip activities and Extra-curriculum activities between school. Teachers with their students have the permission to go walk on the rotary trail following the river to go to the campground site or to go to the baseball field.

CLEANING

Public health authorities are requesting frequent cleaning (water and soap), the disinfection of frequently touched surfaces (switches, knobs, bathrooms, etc.) and a deeper school cleaning daily.

All CSF school will follow BCCDC and the Minister of Education recommendations. This include more frequent cleaning of dirty surfaces (soap and water) at least once per day and the disinfection of frequently touches surfaces twice per day. Garbage baskets will be emptied every day.

We will have enough hand sanitizer in place, soap and hand paper. We will have sanitizing bottles (approved) in each room with cloths.

VENTILATION SYSTEM

Our ventilation system was assessed and improved in August 2020. In case of ventilation deficiency, here are the steps we will follow:

- Immediately call the building owner.
- Open windows and doors if possible (weather).
- Prioritize outside learning activities as much as possible.

ACCOMMODATIONS

Students, staff and visitors needing accommodations are able to submit a request.

COMMUNICATION

- We will communicate with you weekly to let you know of any changes but also to let you know what is happening in the school.
- Please, visit our school website regularly to have the last updates;
<https://laconfluence.csf.bc.ca>
- We remind you that it is important to be careful about what the media gives as information. We ask you to wait for official information from the school or the superintendent, Michel St-Amant.
- If you have questions, or you have concerns, you can communicate directly with the school.