

COMMUNICABLE DISEASE PREVENTION PLAN LA CONFLUENCE SCHOOL 2021-2022

The following plan was developed in collaboration with the school's Health and Safety Committee and is consistent with the Ministry of Education's COVID-19 communicable disease guidelines for K-12 schools. It will be reviewed on a regular basis to meet new standards and improve its effectiveness.

<https://www2.gov.bc.ca/gov/content/education-training/k-12/covid-19-safe-schools#mental-health>

SCHOOL: LA CONFLUENCE

CREATION DATE: SEPTEMBER 2nd 2021

REVISION DATE: April 2022

The following measures must always be in place and followed.

PROTOCOLS FOR PREVENTING THE SPREAD OF COMMUNICABLE DISEASES	
Transport and buses	<p>Cleaning</p> <ul style="list-style-type: none"> ▪ Frequently touched surfaces will be cleaned and disinfected at least 1x/day. ▪ Other surfaces will be disinfected 1x/day. ▪ Frequently touched surfaces will be cleaned and disinfected when dirty. ▪ Normal cleaning will be performed according to standard practices. <p>Ventilation Windows will be opened when weather permits.</p> <p>Distancing Students will be spread out as much as possible on the bus if empty seats are available.</p> <p>Personal Hygiene Measures The following strategies will be used to encourage bus drivers and passengers to practice hand hygiene before and after transportation:</p> <ul style="list-style-type: none"> ▪ Posting handwashing and proper respiratory etiquette reminder signs ▪ Ensure that hand cleaning/disinfection supplies are available at all times <p>Mask *Masks can be worn prior to boarding.</p>
Entry to the school	<p>All visitors, students and staff must be informed of the measures in effect before entering the school:</p> <ol style="list-style-type: none"> 1. Daily health check 2. Stay home if ill 3. Hand washing upon entering the school 4. Practice respiratory etiquette 5. Respect the personal space of others <p>A variety of communication methods will be used to ensure everyone is informed: (Examples of communication strategies) All: Publication of the plan on the school website.</p>

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	<p>Staff: Video/training/orientation/reminders Parents: Weekly memos/letters Students: Reminders and promotion/modelling of good habits in the classroom</p> <p>Visual reminders will be posted at the entrance to remind all visitors and staff of:</p> <ol style="list-style-type: none"> 1. Completing daily health check 2. Not to enter the school if they are ill,
<p>Visitors</p>	<p>In order to control visitors, parents are asked to drop off/pick up students outside the school as much as possible.</p> <p>Visitors will be required to comply with the following measures:</p> <ol style="list-style-type: none"> 1. Daily health check; 2. Remain at home if ill; 3. Hand washing upon entering the school and as needed during their visit (e.g. before handling food, after using the restroom, etc.); 4. Practice proper respiratory etiquette; 5. Respect the personal space of others; <p>Processes must be in place to ensure that itinerant staff, substitute teachers and visitors are aware of the school's communicable disease plan and their responsibility to follow the measures at all times.</p>
<p>School Symptom Development Protocol</p>	<p>Managing a student developing symptoms:</p> <p>If a student begins to show symptoms of illness or infection at school, it is recommended to:</p> <ul style="list-style-type: none"> ▪ Quickly separate the symptomatic student by placing him/her in an isolated area (encourage a door) that is safe and will allow designated staff to supervise the student until the parents pick him/her up; ▪ Put on a mask and gloves (see safe method of putting on a mask and gloves; https://publications.msss.gouv.qc.ca/msss/fichiers/2019/19-207-09F.pdf https://publications.msss.gouv.qc.ca/msss/fichiers/2020/20-210-41W.pdf) <ul style="list-style-type: none"> ▪ Contact the parents/guardians of the symptomatic child and instruct them to pick up the child immediately; ▪ Remind the student to practice proper respiratory etiquette, frequent hand washing, and to remain at a safe distance whenever possible; ▪ Provide supervision of young students; ▪ Clean and disinfect any rooms that have received a symptomatic student according to public health recommendations before other students or staff members can enter. <p>Any student developing symptoms of COVID-19 infection during support hours must be picked up by their parents.</p> <p>Guidelines for staff developing symptoms at school: Staff members developing symptoms of illness or infection at school should contact the principal to inform them and leave the premises immediately when supervision of students in their care is provided.</p> <p>Staff with symptoms should go home as soon as safely possible.</p>

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<p>Protocol for returning to school after being ill</p>	<p><i>*Medical notes are not required to confirm the condition of those returning to school beyond those required for any medical accommodation per standard human resources practices.</i></p> <p>The return of staff and students developing symptoms will depend on the type of symptoms experienced.</p> <ul style="list-style-type: none"> ▪ Staff and parents are encouraged consult 811 and to refer to the following resources to evaluate the need to test for COVID-19: http://www.bccdc.ca/Health-Info-Site/Documents/COVID_public_guidance/When_to_get_tested.pdf
<p>Setting up and keeping attendance records</p>	<p>Attendance records for staff, students, and visitors (including substitute teachers, itinerant teachers/specialists, district staff, parents/guardians, and volunteers) entering the school must be established and maintained; Accurate attendance lists of students present in class and on buses must be maintained.</p> <p><i>*Daily attendance records must be kept for at least 45 days.</i></p> <p>Sample Implementation Strategy:</p> <p>Parents/Visitors Records will be available at the school entrance. All visitors must sign in and out. Records will be kept for a minimum of 45 days.</p> <p>Staff: Logs will be available at the school entrance. All staff members will be required to sign in and out. Logs will be kept for a minimum of 45 days.</p> <p>Students: Strategy for Maintaining Class Attendance Records: Ex. Teachers are required to take attendance at the beginning of the day in the elementary school. Ex. Teachers are required to take attendance at the beginning of each class at the secondary level.</p> <p>Strategy for Maintaining Bus Attendance Records: Attendance will be taken by bus drivers and forwarded to the principal as needed.</p>
<p>Water fountain</p>	<p>The use of fountains is not limited.</p>
<p>Food and Nutrition Services</p>	<p>Food services (e.g., meal programs, cafeterias, fundraising events, etc.) follow operational practices and food safety standards.</p> <ul style="list-style-type: none"> ▪ Ensure food safety training is provided when necessary; ▪ Adhere to safe standards and practices; ▪ Do not share food or beverages; ▪ Wash your hands before and after handling food;

GATHERING AND EVENTS

<p>Gatherings and events</p>	<ul style="list-style-type: none"> ▪ Events and gatherings can take place again.
<p>Community use of schools</p>	<p><i>Community use of school facilities is permitted and must be consistent with public health guidelines, recommendations and requirements.</i></p>

	https://www2.gov.bc.ca/assets/gov/health/about-bc-s-health-care-system/office-of-the-provincial-health-officer/covid-19/covid-19-pho-order-gatherings-events.pdf
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ENVIRONMENTAL MEASURES	
Ventilation and air renewal	<p><i>All HVAC (heating, ventilation, and air conditioning) systems in the FSC must be operated and maintained in accordance with standards and specifications, and must function properly.</i></p> <p>If ventilation systems break down or become defective, the following strategies will be implemented:</p> <ul style="list-style-type: none"> ▪ Open windows when possible; ▪ Go outside with students ▪ Etc. <p>Portable air conditioners and fans will only be used in ventilated spaces, with the air directed up and down.</p> <p>During episodes of excessive heat or poor air quality, the following risk mitigation strategies will be implemented to reduce the risks associated with the potential lack of ventilation:</p>
Cleaning and Disinfection of the building	<p>Normal cleaning of the school is done in accordance with standard practices.</p> <p>Practices are in place to clean and disinfect any surface that has come into contact with a person's (student, staff or visitor) bodily fluids after that same person has exhibited symptoms of a communicable disease.</p> <ul style="list-style-type: none"> ▪ Frequently touched surfaces (those touched by more people) will be cleaned and disinfected at least 1x/day. ▪ Other surfaces are disinfected 1x/day.

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PERSONAL MEASURES	
Daily health check	<p>All staff members and students are required to check their symptoms before coming to school.</p> <p>All staff members and parents agree to complete the daily symptom check before coming or allowing their child to come to school.</p> <p>The administration in collaboration with the HSE committee or the HSE representative will provide regular reminders to staff, parents and students of their responsibility to perform a daily symptom check.</p> <p>The resources available to them to facilitate this check will be publicized using the weekly memos (e.g., the K-12 daily check application). https://www.k12dailycheck.gov.bc.ca/healthcheck?execution=e1s1</p>
Staying home sick / What to do if you get sick	<p>Regular reminders will be given to staff, parents and students to stay home when ill and resources made available to better manage symptoms (e.g. application of the BC Self Assessment Tool).</p> <p>All staff members are committed to staying home when experiencing symptoms of communicable diseases.</p>
Hand hygiene	<p>Hand washing facilities are available and accessible throughout the school for frequent use by staff, visitors and students.</p>
Respiratory etiquette	<p>The following strategies will be used to model and recall proper respiratory etiquette (i.e., cough into elbow or tissue, throw tissues in trash, wash hands)</p> <ol style="list-style-type: none"> 1. Post reminder signs 2. Videos 3. Classroom teaching

PERSONAL PROTECTIVE EQUIPMENT

A HEALTHY ENVIRONMENT THAT PROMOTES CARING AND HEALTHY HABITS

Promote personal prevention practices	<p>The following strategies will be implemented to regularly encourage students to practice personal prevention measures such as hand hygiene and respiratory etiquette:</p> <p>e.g., Reminder posters, morning announcements, viewing videos in the classroom, inviting a school nurse, etc.</p>
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PREVENTION OF COMMUNICABLE DISEASES

<p>Promote respect for personal space</p>	<p>The following strategies will be implemented to encourage staff and students to consider and respect the personal space of others.</p> <p>Sample Strategies:</p> <ul style="list-style-type: none"> ▪ Adult explicit teaching <p>Distribute supplies in a way that maximizes the use of space and facilitates respect for each other's personal space</p> <p>*Personal space is the distance at which a person feels comfortable standing next to another person.</p>
<p>Caring and inclusive approaches</p>	<p>Positive and inclusive approaches have been identified to support students' personal prevention practices.</p> <p>Staff will adopt a healthy hygiene modeling approach, trauma sensitivity and non-judgmental listening with respect to compliance.</p> <p>Strategies for Fostering a Healthy and Caring Environment: Circles, check-in</p>

COMMUNICATION PLAN FOR THE MEASURES AND THE PLAN

<p>Communication</p>	<p>Staff: Parents: Students:</p>
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